

Prairie du Chien Area School District

Innovation for Success™

REGULAR MEETING OF THE PRAIRIE DU CHIEN BOARD OF EDUCATION

Public notice is hereby given as required by law that a Meeting of the Prairie du Chien Board of Education will convene on **November 9, 2015** in the City Hall Council Chambers, 214 East Blackhawk Avenue, Prairie du Chien, Wisconsin, 6:30 p.m. This meeting will follow the Finance Committee Meeting at 6:00 p.m. Matters to be taken up, discussed and acted upon at this meeting are as follows:

I. CALL TO ORDER

Meeting was called to order by Christine Panka at 6:30 p.m.

Present BOE Members:

Nick Gilberts
Cassie Hubanks
Kyle Kozelka
Lynn O'Kane
Christine Panka
Duane Rogers

Absent BOE Members:

Devan Toberman

- II. PLEDGE OF ALLEGIANCE
- III. ADOPTION OF AGENDA

Motion by Kyle and seconded by Lynn to accept agenda; passed unanimous with all in favor.

IV. SPECIAL GUEST SPEAKERS

- A. Student Council

V. CONSENT AGENDA ITEMS

(The School Board may approve all items with one motion or any Board Member can simply request to remove certain items for later discussion)

- A. Approval of Minutes
 - 1. 10.08.2015 Finance Committee Meeting
 - 2. 10.12.2015 Finance Committee Meeting
 - 3. 10.12.2015 Regular Board Meeting

4. 10.26.2015 Annual Budget Meeting
5. 10.26.2015 Building and Grounds
6. 10.26.2015 Policy Committee Meeting

B. Personnel

1. Approval

- a) Tara Harris 5th BBB Coach
- b) Jason Knapp 7th GBB Coach
- c) Steve Holler 8th GBB Coach
- d) Krystal Forde 7th GBB Coach
- e) Kirsten Reichmann Long Term Sub Teacher
- f) Eloise Pearson Sub Teacher
- g) Tammie Katzung SpEd Aide

2. Resignation

- a) Kathleen Coughlin Long Term Sub Teacher
- b) Jane Wall SpEd Aide

C. Youth Options (if any)

Motion by Cassie and seconded by Kyle to approve consent items; passed unanimous with all in favor.

VI. CITIZEN PARTICIPATION

VII. CORRESPONDENCE/INFORMATION ITEMS (action if appropriate)

A. Upcoming Meetings and Board Items

1. November 23, 2015 Building and Grounds Committee Meeting 5:00 p.m.
High School Library Conference Room
2. November 23, 2015 Policy Committee Meeting 6:00 p.m. High School
Library Conference Room
3. December 14 , 2015 Finance Committee Meeting 6:00 p.m. City Hall
Council Chambers
4. December 14, 2015 Regular Board Meeting 6:30 p.m. City Hall Council
Chambers
5. December 28, 2015 Building and Grounds Committee Meeting 5:00 p.m.
High School Library Conference Room
6. December 28, 2015 Policy Committee Meeting 6:00 p.m. High School
Library Conference Room
7. January 11, 2016 Finance Committee Meeting 6:00 p.m. City Hall Council
Chambers
8. January 11, 2016 Regular Board Meeting 6:30 p.m. City Hall Council
Chambers
9. January 25, 2016 Building and Grounds Committee Meeting 5:00 p.m. High
School Library Conference Room
10. January 25, 2016 Policy Committee Meeting 6:00 p.m. High School Library
Conference Room

Discussion, add agenda item on December Board agenda to possibly move date or possibly not meet for: December 28, 2015 Building and Grounds Committee Meeting 5:00 p.m. High School Library Conference Room; December 28, 2015 Policy Committee Meeting 6:00 p.m. High School Library Conference Room

B. Information Items (these are listed for reference, but will not be read off at meeting to expedite the agenda)

1. November 19, 2015; 15th Annual School Law Seminar; Alliant Energy Center Madison, WI
2. December 28, 2015; Elections: Filing Incumbent Notice of Non-Candidacy - Deadline 5:00 p.m.; District Office
3. January 12, 2016; Core Planning Committee Meeting #6; 6:00 p.m; High School Conference Room
4. January 20, 2016; Educating Hearts and Minds-95th WI State Education Conv; WI Center, Milwaukee
5. January 5, 2016; Elections: Deadline for Candidates to File Paper for election; 5:00 p.m.
6. February 16, 2016; Elections: Spring Primary Election (if needed)
7. February 25, 2016; Key Work of School Boards: Community Leadership; CESA 11, Turtle Lake
8. April 1, 2016; Elections: Deadline for Write-In
9. April 5, 2016; Elections: Spring Election
10. April 25, 2016; Elections: BOE Members Take Office

VIII. REPORTS AND DISCUSSION (action if appropriate)

A. Superintendent/Building Administrator's Report/Presentation

1. Community Connections and Celebrations
 - a) Trick or Treat for the Needy was a great event that helped our community to raise 877 pounds of food for the CAP office. A special thanks goes out to the many businesses who participated!
 - b) Bedtime Stories was a great success again this year.
 - c) Randy Cornford- Snow Cone machine to the Booster Club (Cheerleaders)
 - d) Lion's Club from PDC and all area Crawford County chapters purchased Plus Optix Vision Photo-screener..
 - e) 3M - Sent staff members to Bluff View to start Mathcounts (Jim Rohde), donated reflective vests for Outdoor Ed, and sent a \$2500 check to start Destination Imagination
 - f) Cabela's - Worked with Diane Morovits to help fund and run Outdoor Education October 9th & 10th
 - g) City Library - Lisa Mink contacted the library so that we may access their periodicals in the library via tablets.

- h) City and County Police - Stacy Polodna from the police department & Ryan Fradette from the sheriff department for Dev Guide grades 5-8 to talk about internet and cell phone safety. Chief Abram spoke to the 8th grade students about the dangers of drugs and alcohol.
- i) Bridgeport Fire Department - hosted the 4th graders for a fire safety presentation, including bringing down the smokehouse from LaCrosse.
- j) Prairie du Chien Fire Department - Fire prevention puppet presentation by the members of the Prairie du Chien Fire Department to the 2nd & 3rd grade students as well as the donation of two bikes to students who participated in the poster contest.
- k) PTO - Ran the Halloween dance for grades K - 8
- l) Walmart - Donation of \$25 to the football team

IX. OLD BUSINESS (action if appropriate)

- A. High School Fall activities participation numbers and anticipated Winter participation numbers

Principal Banasik gave report on numbers of participants.

X. NEW BUSINESS (action if appropriate)

- A. Any items removed from Consent Agenda for further discussion
- B. First Reading-Dates referenced in policy 985 which deals with Youth Options:
 - 1. The proposed dates for Youth Options need to fit school board meeting schedule and fit the higher education registration cut-off dates.
 - 2. Recommendation will be that the student applications must be in by September 6 (change from October 1) for second semester classes.
 - 3. Recommendation will be that the student applications must be in by and January 31 (change from March 1) for fall classes in the next school year.
 - 4. School board approval/notifications should change to October 1 (change from November 15) and March 1 (change from May 15).

First reading of potential policy.

- C. Approval of Annual Short-term borrowing resolution of one million dollars at 0.95% for one year through People's State Bank (this is the normal line of credit that may be needed for cash-flow reasons at various times during the school year)

Motion by Kyle and second by Nick to approve borrowing plan, with amount borrowed on monthly financials report, and five year historical report of borrowing to be sent out to the Board; passed with 5 votes in favor, Devan absent, Duane abstained.

- D. Grants & Donations read into record and approved (if any)
 - 1. Donation of 500 batteries from Rayovac in Fennimore to BAK.

2. Donation of \$50 from Excalibur Laundries in Prairie du Chien to BAK.
 3. Donation \$2500.00 from 3M for Destination Imagination BV
 4. Donation \$250.00 from Czajkowski, Higgins, and Rider SC Destination Imagination BV
- E. Student Travel (if any)
- F. Committee Meeting Reports by Board members (action if appropriate)
1. Marketing Committee:
 - a) Website
 - b) Community Events
 - c) Open Enrollment
 - d) Marketing Plan
 2. Policy Committee
 3. Building & Grounds
 3. Finance
 4. Legislative Advocacy

Discussed having a breakfast for legislative and local leaders/partners; will add to Board work items.

Motion by Duane and seconded by Kyle to approve School Referenda Restrictions Resolution; approval unanimous with all in favor.

- G. Parking Lot (FROM PAST MEETINGS-items that arise during the meeting that aren't on the agenda, but which may need follow-up)

XI. CLOSED SESSION

Be it resolved that the Prairie du Chien Board of Education moves to go into Closed Session in which may be convened pursuant to Statute 19.85 of Sub-Chapter of the Open Meetings Law exemptions: sub (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; (e) Deliberating or conducting other specific public business whenever competitive or bargaining reasons require a closed session. Closed Session in which may be convened pursuant to Statute 19.85 of Sub-Chapter of the Open Meetings Law exemptions: sub (1) (a) and (1) (f) which allow a meeting to be closed to the public when a government body is going to deliberate concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before that governmental body, or where the governmental body considers financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration or specific personnel problems or the investigation of charges against specific persons except where Section 19.85 (b) applies, which, if discussed in public would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data or involved in such problems or investigations.

1. Administrator Evaluation

Go into closed session at 7:24 pm by roll call vote with 6 votes in favor:

Present BOE Members:

YES: Nick Gilberts

YES: Cassie Hubanks

YES: Kyle Kozelka

YES: Lynn O'Kane

YES: Christine Panka

YES: Duane Rogers

Absent BOE Members:

Devan Toberman

XII. RETURN TO OPEN SESSION

Motioned by Kyle and seconded by Duane to return to open session at 7:52 p.m.; passed unanimously with all in favor.

XIII. ACTION TAKEN, IF APPROPRIATE, AS A RESULT OF CLOSED SESSION (if any).

No action.

XIV. ADJOURNMENT

Motion by Cassie and seconded by Kyle to adjourn meeting at 7:53 p.m. Passed unanimously with all in favor. Meeting Adjourned.



President

Notes taken by Drew Johnson